

Programme Development and Quality Advisor Afghanistan

War Child UK has a complex programme in Afghanistan, working on strengthening child protection systems across the country, and assisting the safe return of unaccompanied and separated minors forcibly returned to Afghanistan from Iran. We have ambitious plans to increase the scale, quality and sustainability of our programme. Our new Programme Development and Quality Advisor will lead the response to this challenge by leading on efforts to scale up our programme through a more diverse portfolio of funding in response to the growing humanitarian needs in the country as well as leading the safe and effective implementation of existing programmes. S/he will also take lead in improving the quality of our programming, grant management system and monitoring, evaluation, learning and accountability mechanisms. S/he will lead a team of technical advisors in country to ensure quality programmes.

If you share our values and believe that children's lives should not be torn apart by war, we want to hear from you.

Department:	International Programmes	Contract Type:	Fixed term – 1 year
Place of Work:	50% Kabul and 50% Herat	Working Hours:	37.5 hours per week
Reports to:	Country Director - Afghanistan	Salary:	£38,826 per annum, depending upon experience

About us

War Child: the charity for children affected by war. We are a specialist charity for children in conflict, delivering high-impact programmes that are rebuilding lives across Afghanistan, Iraq, the Democratic Republic of Congo (DRC), Central African Republic and Yemen. We understand children's needs, respect their rights, and put them at the centre of the solution - from reintegrating child soldiers in the Central African Republic to upholding the rights of children caught up in juvenile justice in Afghanistan. **We look forward to a world in which the lives of children are no longer torn apart by war.** This is a vision that can only be realised through the collective actions of children themselves, communities and their leaders, organisations like War Child, governments and key decision makers.

Our values

Bold

We use our passion and creativity to deliver high quality evidence-based work designed to maximise our beneficial impact for children in conflict.

Accountable to children

Children can rely on us to respond to their voices and to treat them with respect and dignity.

Transparent

We expect to be held to account by our supporters and beneficiaries and we respond with openness and honesty

Committed to each other

We support each other and our partners to achieve ambitious goals and to be the best we can be. We are honest and open with each other, sharing our successes and confronting our challenges.

Your role

An integral part of the Senior Management Team in country, the Programme Development and Quality Advisor will be responsible for ensuring good strategic leadership of the Afghanistan country office's programme funding opportunities through maintaining existing portfolio and diversifying new funding opportunities. The role will also ensure quality, managing key risks and supporting the team to deliver programmatic goals. The role will also lead representation and coordination efforts among clusters, workings groups and tasks forces at national and sub-national levels. S/he will be responsible for strengthening relationship with in-country donors and INGOs for strategic funding opportunities.

40% Programme Development & External Representation

- Ensure strategic presence of WCUK in key humanitarian and development fora, working groups and clusters.
- Create and maintain an active relationship and network for WCUK with other technical protection, education and food security and livelihood counterparts.
- Capacity build and train the in-country team on programme development.
- Develop and cultivate strong partnerships with donors, UN agencies, national and international agencies (particularly in protection, education and food security and livelihood programming).
- Lead on all WCUK proposals and concept notes (coordinating assessments, narratives, budgets, technical sections) in close coordination with Head of Programme and Country Director
- Maintain a clear picture of donor calls, opportunities, country specific and regionally relevant response plans. Lead on the development of an in-country funding strategy.
- Coordinate closely with London programmes team members on new proposal opportunities, ensuring appropriate involvement from key staff.

60% Programme Quality

- Actively contribute to programme strategy development in the themes of Child protection, education and food security and livelihoods, ensuring cross cutting themes (Safeguarding, gender, disability and accountability) are integrated in programme design and implementation.
- Work closely with the SMT in country to ensure that the grant management system is effectively implemented.
- Work closely with the Finance team to ensure timely implementation of grants and monitor expenditure closely to reduce the risk of disallowable costs in line with minimum programme quality standards for WCUK in Afghanistan.
- Work in collaboration with the Head of Programme to coordinate the work of a multi-location and multi-skilled team, ensuring quality outcomes and collaboration within the team to achieve programme strategy.
- Lead the MEAL team to ensure on time monitoring, evaluation and learnings are captured on time and inform quality design and delivery.
- Lead a team of technical advisors (Child protection, education and food security and livelihood) and ensure the programme team and partners receive on time technical support.

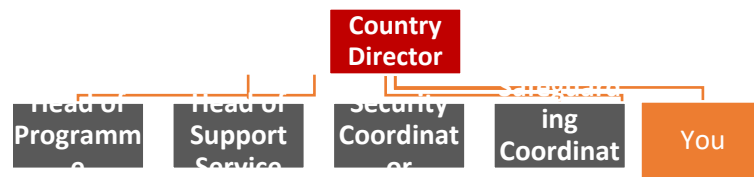
These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

You have

- Significant experience in successfully designing and delivering programmes in a complex and insecure environment.

- Strategic vision with knowledge of the funding environment and donor requirements.
- Proven experience in developing new partnerships. Particularly in building new networks, multi-agency consortia and high-quality local partnerships as well as government liaison.
- Proven experience of participating in the humanitarian coordination system.
- Proven experience of leading the proposal development process.
- Knowledge and experience of managing the programme and project cycle in complex multi-stakeholder programmes.
- Strong financial management skills.
- Strong technical knowledge and competencies in WCUK key thematic areas: child protection, education, MHPSS, child migration, protection and reintegration of unaccompanied minors.
- Proven leadership skills and the ability to motivate and inspire a diverse team.
- Previous experience of living and working in an insecure environment and the challenges this brings.
- Strong planning and organisational skills with the ability to make effective decisions.
- A working knowledge of the child protection needs and responses across Afghanistan.
- Committed to and have an understanding of safeguarding within the humanitarian and development sector.
- Fluency in English.
- Previous experience of working in Afghanistan is desirable.

Your team



Our benefits

Flexible working arrangements	30 days annual leave per year	Hardship and Rest&Recuperation	Range of wellbeing initiatives and training
Investment in training and development	Relocation Expenses and paid Moving days	Pension Contributions or Long Term Savings Deposit	Annual Travel Allowance
Provided accommodation	1-1 wellbeing consultations with trained counsellors	Enhanced maternity, paternity & shared parental leave	Healthcare insurance

Pre-employment checks

Employment with War Child will be subject to the following checks prior to your start date:

- a satisfactory police record check to include a Disclosure and Barring Service (DBS) check and/or an International Criminal Record Check
- receipt of three satisfactory references

Child safeguarding

Our work with children to keep them safe is the most important thing we do. We are committed to the safeguarding of children in all areas of our work. Successful applicants will be expected to be compliant and sign up to our Child Safeguarding policy, which you can read here: <https://www.warchild.org.uk/whats-happening/news/our-child-safeguarding-policies-and-procedures>

Contact information

To explore the post further or for any queries you may have, please contact: Ashish Damle, Country Director – Afghanistan, ashishd@Warchild.org.uk

For general information about working for War Child please visit: <https://www.warchild.org.uk/who-we-are/working-war-child>

How to apply

- Please download the application pack from <https://www.warchild.org.uk/who-we-are/jobs>
- All applications must be sent to recruitment@warchild.org.uk by 11:59pm on **15th January 2023**
- Due to limited resources, we will contact only the shortlisted candidates.
- Interviews will be held w/c 16th and w/c 23rd January 2023.

Pre-employment checks

Employment with War Child will be subject to the following checks prior to your start date:

- a satisfactory police record check to include a Disclosure and Barring Service (DBS) check and/or an International Criminal Record Check, and a clear vetting and Due Diligence check.
- receipt of three satisfactory references.

Information to applicants

Female applicants are especially encouraged to apply to this position. War Child UK has zero tolerance for discrimination and does not discriminate on the basis gender, ethnicity, religion or political affiliation.